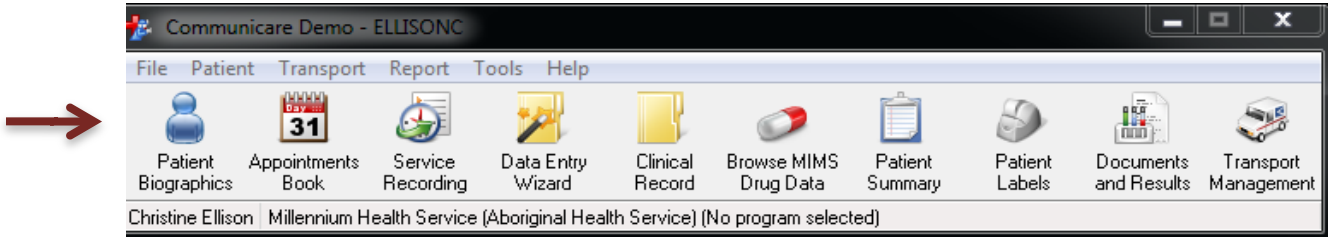


Validating IHI’s – quick reference guide

*Having an IHI does NOT mean a patient has a My Health Record

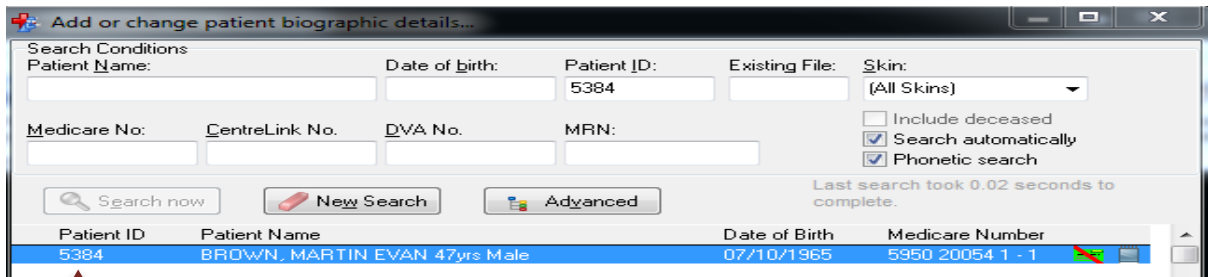
Step 1

- Select ‘Patient Biographics’.



Step 2

- Enter ‘Patient Name’ or ‘Patient ID’ to search for patient.
- Double click on ‘Patient Name’.



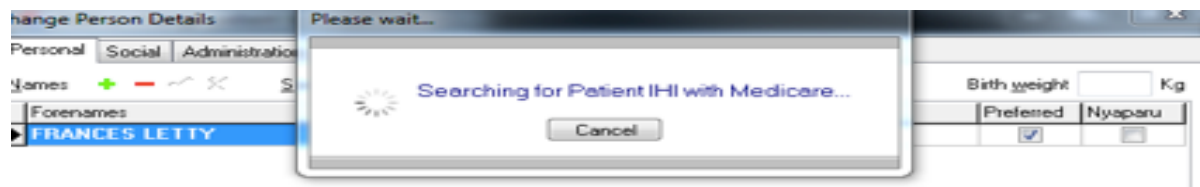
Step 3

- Check the patient ‘Medicare Number’ details are correct.
- Select ‘Check Card Online’



Step 4

- When the Medicare card is validated and a match is successful an **'IHI Number'** will be populated.

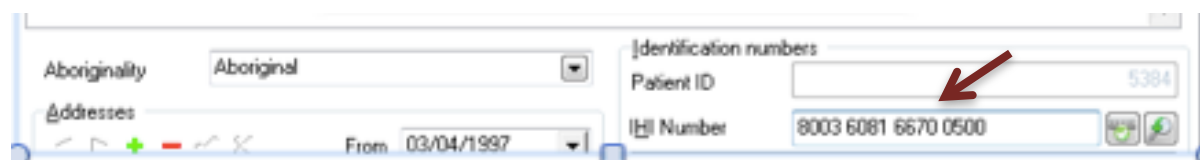


Step 5

- If the IHI number is shaded purple select **'Verify IHI'**.

Step 6

- The IHI will be validated with Medicare. If all CIS details match those of Medicare the IHI will no longer be shaded purple.



Help

- If the IHI does not validate or remain purple the patient needs to contact DHS Medicare and review or update their details