

Authoring and uploading an Event Summary and a Shared Health Summary at the end of your consultation

Step 1. Undertake and record your clinical consultation in Communicare as per your usual clinical practice.

Step 2.			Close the consult as per usual practice								➡			
	Clinical Recor	rd												×
	BROWN, MAR	RTIN E	EVAN 55yrs M	ale (07/	10/196	5) Patient ID 5	384							0
	:= E	ī	🕌 Pathology	ø,		📕 Scan	🔀 Message	📝 Change	🔒 Biographics	🚹 Charts	🔬 Services	<mark>ề</mark> EHR Profile		
	Clinical Item Medi	ication	🕅 Imaging	Recall	Letter	🕖 Attachment	📧 Send SMS	🗙 Remove	🗎 Reports	曫 AIB	🖼 Claims	🚐 Transport		

Step 3. The **"Send Event Summary to My Health Record"** will be ticked when information has been entered into a patients Communicare clinical record.

The **"Send Shared Health Summary to My Health Record"** will be ticked when specific clinical item types are entered into a patients Communicare clinical record. These include: medications, procedures, diagnoses, allergies/alerts, immunisations

Is this service	now complete?
The service for BROWN, MARTI which started 05 is about t	N EVAN 55yrs Current Patient Male /03/2021 11:00 am o be closed.
Service message (No confidential information)	
✓ Yes - This service is now complete	u 0 No - Patient will see another provider
Yes - This service is now complete	u Image: No - Patient will see another provide

Step 4.At this point you need to consider if there is a benefit to future patient care to upload
information to the My Health Record and if you should send an Event Summary, a
Shared Health Summary or both.



Factsheet – Uploading a Shared Health Summary or Event Summary



- **NOTE: Best practice** suggests you ask the patient permission to send information to their My Health Record. You will have an opportunity after this point to cancel sending an Event Summary or Shared Health Summary.
- Step 5. If "Send Event Summary to My Health Record" is ticked this document will always be created first.

An Event Summary only captures information recorded during that consultation.

When generating an Event Summary all details entered in the consultation will be shown under "Event details-progress notes"

You can choose to **deselect** and remove items from the Event Summary if the patient requests or they are not necessary to upload.

				Event Summ	iary			
	Event Summary	/	^	Event D	etails cal Sunoneie			
	23 Mar 2021				ress Notes			
MARTIN BROWN	DoB 7 Oct 1965 (55 years*)	SEX Male IHI 8003 608:	6670		ations	ine		
0500					es / Intervention			
Event Details					ilem / Diagnosis hemia			
Progress Notes: Tue 23/03/2	2021 09:53 am Millennium Heal	th Service (Aboriginal Hea	lth Servic		edures	odv image		
Christine Ellison (General Me	dical Practitioner) 09:53 am				2			
23/03/2021 hernia "LLQ He	rnia" Summary							
23/03/2021 Immunisation;	ADT vaccine "cut to left arm on	barbed wire" Summary						
23/03/2021 counselling abo	out body image "first counsellin	g session"						
Diagnoses/Interventio	ons							
Medical History								
Item	Date	Comment						
Counselling;body image	23 Mar 2021	first counselling se	ession					
Hernia	23 Mar 2021	LLQ Hernia						
Immunisations								
Immunisations - Administere	ed Immunisations							
Vaccine	Date							
Immunisation;ADT vaccine	23 Mar 2	021	~					
<			>			_		
An event summary is used to capture key the ongoing care of an individual.	y health information about a clinically signi	ficant healthcare event that could b	e relevant to		-			
t is not a complete health summary and healthcare providers.	should not be wholly relied upon, nor shou	Id it replace direct communication b	etween		Show Histor	У	-	_
					Edit Clinical Syr	iopsis	<u> </u>	
		Show Details						
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Step 6. Select "Save and upload to My Health Record" for the Event summary to be uploaded.

If you select "Close" the Event Summary will not be uploaded



Factsheet – Uploading a Shared Health Summary or Event Summary



Step 7.If you had "Send Shared Health Summary to My Health Record" ticked fromStep 3 the next steps can be followed.

Once the Event Summary has been sent, a brief pop up will display in Communicare "Generating Shared Health Summary"

Step 8. A "Shared Health Summary Exclusion Statement for the patient" will be generated.

In the background generation of a Shared Health Summary if a patient record has nothing recorded in Communicare for procedures or medications an opportunity is provided for clinicians to indicate if this is due to "none known" or "none supplied" for the patient.

		0
Please select the S the patient	hared Health Summary Exclusion Sta	tements for
Patient	BROWN, MARTIN EVAN	
Provider	Christine Ellison	
Procedures	None known	•
Medications	None Supplied	•

Step 9. Select "**Generate Shared Health Summary**" to continue.

Step 10. The Shared Health Summary will be generated. You can choose to **deselect** and remove items from the Shared Health Summary if the patient requests or they are not necessary to upload. This is the same process when generating an Event Summary (see Step 6).



Factsheet – Uploading a Shared Health Summary or Event Summary

【 New Shared Health Summary		-	×
Shared Health Summary 5 Mar 2021 MARTIN BROWN 0500 DoB 7 Oct 1965 (55 years*) SEX Male Start of Document	MI 8003 6081 6670	Shared Health Summary Shared Health Summary Adverse Reactions O O Catfish O O O Catfish O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O O	
Millennium Health Service Author Dr Christine ELLISON (General Medical Practitioner) (08) 6212 6900 Adverse Reactions	<	Problems / Diagnoses Cargonies dialure	
Adverse Reactions			
Substance/Agent Manifestations			
Catfish			
Medications			
No Medications are supplied			
Medical History			
Procedures: None known			

Step 11.The Shared Health Summary captures past and current clinical information from
the patients Communicare record under 5 headings:

- Adverse Reactions
- Medications
- Medical History diagnoses
- Medical History- procedures
- Immunisations

If the patient has no information under these headings (see step 9) it will read "none supplied" or "none known"

Step 12. After reviewing the Shared Health Summary and **consulting with the patient** and **agree** to the **three statements**, select **"Save and Upload to My Health Record"**

Clinical Record	— [- X					
BROWN, MARTIN EVAN 55yrs Male (07/10/1965) Patient ID 5384		0					
📜 🔚 Pathology 🥑 🧮 🗏 Scan 🛛 😒 Message 📝 Change 🚔 Biographics 📊 Charts 🤬 Services 🙆 EHR Profile							
Clinical Item Medication 🔚 Imaging Recall Letter 🥖 Attachment 📧 Send SMS 🎽 Remove 🚔 Reports 🏾 🕸 AIR 🖼 Claims 💷 Transport							
<							
I am the patient's nominated healthcare provider in accordance with the My Health Records Act 2012. I am providing ongoing care to this patient. I have prepared this Shared Health Summary in consultation with the patient.							
Show Details							
🙆 Save and Upload to My Health Record 📃 🚊 Print	<u> </u>	🕜 <u>H</u> elp					

If you do not want to send the Shared Health Summary to the My Health Record you may select "Close" and exit the record.

